

Policy Variation Instrument

EXCELLENCE AWARDS PROCEDURES - TEMPORARY VARIATION

Section 1 – Purpose and Context

- 1) This instrument is made under:
 - a. Part F Clause (19) of the Delegations of Authority Policy that provides the Vice-Chancellor the power and delegated authority to exercise any functions related to the management, operations and administration of the University except: reserved functions; functions specifically delegated to the Board of Trustees, Academic Senate or a committee of the Board; and any function that exceeds any financial limited delegated by the Board of Trustees to the Vice-Chancellor.

And
 - b. Delegation Schedule HH – Corporate, Governance and Legal Delegations, delegation HH10 that provides authority to the Vice-Chancellor to approve rules and policies related to management and operations of the University, including Policy Framework Policy, Procedures and Guidelines.

Section 2 – Details of Variation

- 2) Policy affected:
 - a. Excellence Awards Procedures
- 3) Details of variation:

Part B: the inclusion of assessment criteria and award allocation associated with the temporary inclusion of the *“Vice-Chancellor’s Citations for Meritorious Service to the University during the COVID-19 Pandemic”* as a category of the University’s Excellence Awards as outlined below:

Vice-Chancellor’s Citations for Meritorious Service to the University during the COVID-19 Pandemic

This temporary award category will be offered to all eligible staff in the University and may be awarded to at both an individual and team level, with an award allocation for two individual and one team award.

For this special category of award nominees must be nominated against the following criteria that demonstrate outcomes above and beyond their normal operational activities:

1. made a significant contribution to positive student outcomes during a novel situation.
2. made a significant contribution to the effective operation of University administration during a novel situation, resulting in an outstanding level of

- professional service provided to the University's students or staff; or
- introduced an innovative idea, to provide support and benefit to University staff and or students during a difficult and novel situation.

Commencement Date: 1 July 2020

End Date: 31 December 2020

Note: end date must be no longer than 6 months from the Commencement Date but this instrument may be extended or renewed for a further period of up to 6 months.

Name of Approval Authority	Professor Barney Glover AO
Position of Approval Authority	Vice-Chancellor
Signature of Approval Authority	
Date of Approval	
Date of Publication	