

Policy Suspension or Variation Instrument
INTERNATIONAL STUDENT ADMISSIONS TEMPORARY ARRANGEMENTS

Section 1 - Purpose and Context

- 1) This instrument is made under clause 16 of the Delegations of Authority Policy that enables suspension or variation of University policies where this is reasonably necessary to respond appropriately to an emergency or an urgent circumstance.
- 2) The Approving Authority has deemed that suspension or variation to a Policy or Policies, as detailed below, is reasonably necessary to respond appropriately to the current COVID-19 virus pandemic.

Section 2 – Details of suspension or variation

- 3) Policy/policies affected:

- a. Admissions Policy
- b. Enrolment Policy
- c. International Student Fees and Refunds Agreement

- 4) Details of changes or suspension:

All recommended changes will apply to intakes in November 2021 and HY1 2022: Quarter One, Quarter Two, Autumn Session, Research R1, 1H, SCC Quarter One, Term One, SCC Quarter Two, SCC Session One.

- a. Admissions Policy

Clause (24). Where English is not an applicant's first language or where an applicant has completed studies in a language other than English, they must demonstrate proficiency in English by achieving a prescribed level in an approved English examination in one sitting. The approved English Language examinations include the International English Language Testing System (IELTS), the Test of English as a Foreign Language (TOEFL), and for some courses, the Pearson test for English (PTE); Recommended change is a procedural change and relates to adoption of additional tests as evidence of demonstrated English language proficiency.

Clause (25). Applicants may be required to provide evidence that their prior study in English or English Language examination results have been completed within two years of the proposed commencement of study; Recommended change is a procedural change and relates to an extended period for examination tests and prior study in English to three years.

Clauses (24) and (25): For international students to demonstrate proficiency in English during COVID-19, it is recommended that the approved English Language examinations include TOEFL iBT IELTS Indicator Test and PTE Academic Online to demonstrate proficiency in English by achieving a prescribed level. In cases where these tests are not available to accept Duolingo on a case by case basis. Approved English Language examination results to be accepted if completed within three years of the proposed commencement of study. These tests will be accepted for all programs excluding Bachelor of Nursing, Bachelor of Nursing (Graduate Entry), Master of Nursing Practice (Graduate Entry), Master of Teaching, Graduate Diploma in Psychology, Master of Clinical Psychology

and Master of Professional Psychology. Applicants to check any additional requirements that apply to courses which have external accreditation/registration requirements that are separate to the University's English requirements.

b. Enrolment Policy

General Requirements for Enrolment

Clause (14b). Commencing students are enrolled on completion of all of the following:
14b. acceptance of the offer of admission and fulfilment of any conditions attached to the offer; relates to the change of provision of certified document conditions upon enrolment for International students. Students with conditions stipulating certified documents will be permitted to enrol on the condition they submit certified documents prior to census date;

c. International Student Fees and Refunds Agreement

Clause (9a). will assess applications for refunds in accordance with the Agreement; relates to extending the period a refund can be applied and removal of the lesser of \$500 or 5% of unused tuition fees paid in Clauses (24) and (31.4) International Student Fees and Refund Agreement.

It is recommended that commencing international students will not incur a financial liability if they withdraw from their course/units after the approved census date due to a student visa refusal. Commencing students will be eligible for a **full** refund of tuition fees if they apply for a refund within two weeks of their student visa refusal notification. The lesser of \$500 or 5% will not be retained. A full refund will also apply if the student visa refusal outcome is notified after completion of their first session of study.

Commencement Date: 16 November 2021

Seeking an extension of current Senate Executive Committee approved instrument that commenced on 16 May 2021 and expires 15 November 2021 and inclusion of additional.

End Date: 15 May 2022

Note: End date must but no longer than 6 months from Commencement Date, but this instrument may be extended or renewed for a further period of up to 6 months.

Name of Approval Authority	Senate Executive Committee
Position of Approval Authority	Vice-Chancellor and President
Date of Signature	12 November 2021
Date of Publication	15 November 2021
End Date	31 December 2021