



## **RESPONSIBLE SERVICE OF ALCOHOL PROVISIONS**

These provisions are to be read in conjunction with the [Alcohol and Drug Control Policy](#).

### **Section 1 - Promotion**

- (1) University event advertising may promote only safe drinking practices. Events are not to be promoted in any manner that encourages excessive or unlawful drinking, provides incentives for a patron to drink more rapidly than their normal drinking habit, or promotes offensive behavior or underage drinking. See Liquor and Gaming NSW's [Liquor Promotion Guidelines](#).
- (2) All University promotions will conform with Liquor and Gaming NSW's [Intoxication Guidelines](#), and any prevailing legislative or liquor licence requirements.

### **Section 2 - Service of Alcohol**

- (3) Alcohol may only be sold on-campus by an authorised licensee or their official representative, all of whom shall be trained in the responsible service of alcohol by a recognised alcohol service course provider as approved by Liquor and Gaming NSW, and training must be completed prior to serving alcohol.
- (4) The authorised licensee or their official representative may engage staff to sell or serve liquor. Patrons must not serve or assist in the service of alcohol.
- (5) Individuals who have been engaged to serve alcohol at University functions must:
  - a. hold valid certification in the Responsible Service of Alcohol as approved by Liquor and Gaming NSW before serving alcohol;
  - b. not consume alcohol while so engaged; and
  - c. serve alcohol in accordance with all laws and licensing conditions.
- (6) The person responsible for the service of alcohol will take steps to limit the amount of alcohol available to patrons to those recommended by the National Health and Medical Research Council's [Australian Guidelines to Reduce Health Risks from Drinking Alcohol](#).
- (7) Alcohol will be served in standard drink measures. This rule will apply consistently to all drinks including cocktails. Cocktail lists will clearly state alcohol measurements for each alcoholic ingredient.

## **Section 3 - Underage Drinking**

- (8) Alcohol will not be served to persons under 18 years of age.
- (9) Where appropriate, persons responsible for the service of alcohol will request photographic proof of age in the form of a driver's licence, NSW proof of age card or passport prior to serving alcohol.
- (10) Where a person cannot provide appropriate proof of age upon request, they will be refused service of alcohol.

## **Section 4 - Intoxicated Persons**

- (11) Alcohol will not be served to persons who are intoxicated or exhibiting signs of intoxication (refer to the Liquor and Gaming NSW's [Intoxication Guidelines](#) for assistance in determining whether or not a person is intoxicated).
- (12) Persons responsible for the service of alcohol will follow appropriate practices such as those demonstrated in responsible service of alcohol training courses for refusing to serve alcohol to intoxicated persons.
- (13) Intoxicated persons will be requested to leave the premises or be refused entry in a safe manner. Persons responsible for the service of alcohol will encourage safe transport options and will take reasonable steps to ensure the safety and security of the person who appears to be intoxicated and any other patron.

## **Section 5 - Alcohol-free and Low-alcohol Drinks**

- (14) Those responsible for the service of alcohol will ensure that free drinking water and other reasonably priced alcohol-free and low-alcohol drinks are visibly available at all times and at all events where alcohol is served.
- (15) Where sold, the price of alcohol-free and low-alcohol drinks will be competitive with those of full-strength alcoholic beverages, and the price of alcoholic drinks will not be subsidised directly or indirectly.
- (16) Non-alcoholic beverages such as tea, coffee, soft drink and water will be available at all social functions.

## **Section 6 - Availability of Food**

- (17) Those responsible for the service of alcohol will ensure that attractive, nourishing and inexpensive snacks or light meals are available whenever alcohol is served and in adequate quantities. Snacks and light meals do not include potato chips, nuts and other high salt foods that are likely to increase thirst and promote excessive drinking.

## Section 7 - Signage

(18) The following signs will be prominently displayed for viewing by patrons in all licensed venues in the bar area and other locations as stipulated:

- a. The venue Liquor Licence.
- b. The House Policy.
- c. Taxi phone numbers, shuttle buses times, local map of bus stops/train stations, and any designated driver arrangements (near public phones, exit doors).
- d. Other signage as required by the Liquor Licence, Occupier's Licence or legislation.

(19) Educational material on the effects of alcohol and other drugs should also be displayed in the bar area as far as possible.