

## Delegation Schedule CC - Commercial Activities Delegations

This Schedule CC is to be read in conjunction with the Delegations of Authority Policy, including the requirement that expenditure may only be incurred in accordance with an approved budget or other source of funds, and the Commercial Activities Guidelines (which defines what a commercial activity is). This Schedule does not apply to real estate transactions, which are dealt with in Schedule BB.

	Function	Holders and Limits	Document Reference and Guidance
Commercial Activities Generally			
<b>CC1</b>	Approve commercial activity as defined in the Commercial Activities Guidelines, other than real estate (which are dealt with in Schedule BB) or expressly dealt with elsewhere in this Schedule CC	Board of Trustees - No limit Board Executive Committee - \$20 million Vice-Chancellor and President - \$15 million Deputy Vice-Chancellor and Vice-President, Education - \$5 million Senior Deputy Vice-Chancellor and Vice-President, Research, Enterprise and Global - \$5 million Senior Vice-President and Chief Operating Officer - \$5 million Vice-President and Chief Financial Officer - \$5 million Vice-President, Operations and Commercial - \$5 million Vice-President, Public Affairs and Partnerships - \$5 million Provost - \$5 million Executive Director, Research Services - \$1 million Executive Director, Infrastructure and Commercial Performance - \$500,000	<a href="#">Commercial Activities Guidelines</a>  <b>Administrative Notes</b> Refer to the Board Executive Committee Charter.
<b>CC2</b>	Maintain University's Register of Commercial Activities and report to Board of Trustees and Committees as required	Vice-President and Chief Financial Officer Vice-President, Operations and Commercial	<a href="#">Commercial Activities Guidelines</a> <a href="#">Legislation - University Act and University By-Law</a>  <b>Administrative Notes</b> Section 32C Western Sydney University Act.
Third Party Arrangements			
<b>CC3</b>	Approve third party arrangements with other education providers that require approval by the Tertiary Education and Quality Standards Agency	Board of Trustees - not delegated	<a href="#">Commercial Activities Guidelines</a>
Transactions Involving Companies and Other Entities			

<b>CC4</b>	Establish or acquire an interest in a controlled or associated entity	Board of Trustees - not delegated	<a href="#">Commercial Activities Guidelines</a>  <b>Administrative Notes</b> See Schedule EE for delegations related to research activities.
<b>CC5</b>	Acquire interest in an entity (other than a controlled or associated entity) as part of University's research activities (eg, participation in a cooperative research centre)	Senior Deputy Vice-Chancellor and Vice-President, Research, Enterprise and Global	
<b>CC6</b>	Approve sale or other dealing with shares in companies	Vice-Chancellor and President Vice-President and Chief Financial Officer	<a href="#">Commercial Activities Guidelines</a>  <b>Administrative Notes</b> This is subject to compliance with the University's approved investment strategy.
Establishment of Campuses or Similar			
<b>CC7</b>	Establish (including naming) campus or similar presence in Australia or overseas	Board of Trustees - not delegated	<a href="#">Commercial Activities Guidelines</a>
Tenders and Consultancies			
<b>CC8</b>	Approve applications to tender to third parties (including government agencies) for supply of training, education, research or other professional services	Vice-Chancellor and President - \$15 million Deputy Vice-Chancellor and Vice-President, Education - \$5 million Senior Deputy Vice-Chancellor and Vice-President, Research, Enterprise and Global - \$5 million Senior Vice-President and Chief Operating Officer - \$5 million Vice-President and Chief Financial Officer - \$5 million Vice-President, Operations and Commercial - \$5 million Vice-President, Public Affairs and Partnerships - \$5 million Provost - \$5 million Dean - \$1 million	<a href="#">Commercial Activities Guidelines</a>  <b>Administrative Notes</b> These limits apply to the total value of the contract over its life, including any extension or renewal.

CC9	Approve and enter into arrangements with third parties to provide consultancy services	Vice-Chancellor and President - \$15 million Senior Deputy Vice-Chancellor and Vice-President, Research, Enterprise and Global - \$5 million Executive Director, Research Services - \$1 million	<a href="#">External Work Policy</a>  <b>Administrative Notes</b> <b>Note 1:</b> All consultancy arrangements involving School staff must first be approved by the relevant Dean.  <b>Note 2:</b> Consultancy agreements must be in a form approved by the General Counsel.
Trading Agreement (Produce, Livestock, etc)			
CC10	Approve trading agreements, including determining prices for produce, livestock or similar goods and services through trading and other outlets	Vice-President, Operations and Commercial - \$1 million Executive Director, Infrastructure and Commercial Performance - \$500,000 (with prior endorsement of the Vice-President, Operations and Commercial) Executive Director, Infrastructure Strategy and Planning - \$500,000 (with prior endorsement of the Vice-President, Operations and Commercial) Director, Environmental Sustainability - \$25,000 (with prior endorsement of the Vice-President, Operations and Commercial)	<a href="#">Commercial Activities Guidelines</a>  <b>Administrative Notes</b> These limits apply to the total value of the contract over its life, including any extension or renewal.

### Organisational Changes

**15/10/2024:** Position title changed from Director, Commercial Services and Governance (Director, CS&G) to Executive Director, Infrastructure and Commercial Performance (ED, I & CP)

**15/10/2024:** Position title changed from Senior Manager, Environmental Sustainability (SM, ES) to Director, Environmental Sustainability (Director, ES)

**15/10/2024:** Position title changed from Vice-President, Finance and Chief Financial Officer (VP, F & CFO) to Vice-President and Chief Financial Officer (VP & CFO)