

## Appendix A: Definitions

For the purpose of this policy, definitions that apply can be found in the Policy DDS Glossary, in addition to the following:

- a. Admission refers to the process of applying for, being made an offer to, accepting the offer of admission and being admitted to a program at the University.
- b. Admission quota refers to the number of places in each program available for admission.
- c. Academic Standing is a mechanism to signal a student's progress in their program of study.
- d. Applicant refers to a person who has applied for admission to the University.
- e. Census date refers to the date at which student load and financial liability is calculated. Census date is the last date for a student to withdraw from a subject without incurring financial penalty.
- f. Credit for Prior Learning (Credit) means credit granted based on previous successfully completed formal or informal learning, expressed in the form of Entry Level Credit, Unspecified Credit, Specified Credit, Internal Credit and Transfer Credit.
- g. Discontinued means cancelled enrolment, cessation of studies in an award program. Cancelling registration in a subject is referred to as "Withdrawing."
- h. Domestic student means a student who is:
  - i. an Australian Citizen;
  - ii. New Zealand Citizen;
  - iii. the holder of an Australian Permanent Resident Visa; or
  - iv. the holder of a Humanitarian Visa (Refugee).
- i. Enrolment means enrolment in a program and field of study. Students must also register in subjects to complete the enrolment process.
- j. General Admission Criteria ensure that an applicant meets the University's minimum age and English Language Proficiency requirements. For international applicants, General Admission Criteria also include any Genuine Student (GS) requirement as specified by the Australian Government.
- k. Indonesian Local Student means an Indonesian citizen who is studying at the University's campus in Indonesia
- l. International student studying in Australia (international student) means a student who is not:
  - i. an Australian Citizen
  - ii. a New Zealand Citizen
  - iii. the holder of an Australian Permanent Resident Visa
  - iv. the holder of an Australian Humanitarian Visa (Refugee)
  - v. an Indonesian local student
  - vi. an international student studying in Indonesia
- m. International student studying in Indonesia means a student studying at the University's campus in Indonesia who is not an Indonesian citizen
- n. Postgraduate coursework student means a student enrolled in a:
  - i. Graduate Certificate
  - ii. Graduate Diploma
  - iii. Postgraduate Certificate
  - iv. Postgraduate Diploma or
  - v. Masters (Coursework) Degree.
- o. Program Authority refers to a Program Lead, Head of Discipline, or similar role with responsibility for a program however named.

- p. Program Specific Admission Criteria are set as part of the program approval process and ensure that an applicant is academically suitable to study, such as a selection rank or True Rewards rule approved by the delegated authority. These requirements are set consistent with the Australian Qualifications Framework and should eliminate unfair and/or unnecessary barriers for student access to programs.
- q. Progression Outcome refers to Conditional Enrolment, Suspension or Exclusion.
- r. Non-Award student means a student who is registered in subject(s) in one of the following (and not concurrently registered in a full award program at the University):
  - i. Non-Award undergraduate program; non-award postgraduate program; post census miscellaneous; or
  - ii. Cross institutional - studying one or more subjects as part of their award program at a higher education provider other than their home provider.
- s. Registration means the process by which students select one or more subjects they wish to study each term.
- t. Special Requirements means requirements that are related to enrolment in programs/subjects where clinical, practical, or work placements are part of a program/subject structure, such as a Working with Children Check or First Aid Certificate.
- u. Show Cause refers to the process where a student is given the opportunity to appeal an unsatisfactory Progression Outcome prior to the outcome being applied.
- v. Student refers to a person who has been admitted to a program or non-award study and has an active registration in subjects.
- w. Student Learning Entitlement (SLE) is 7 years of full-time subsidised study in Commonwealth Supported Places (CSP)
- x. Student Services and Amenities Fee (SSAF) refers to a compulsory fee charged to all students at the University, the rate of which is based on their study load. The fee is to support student services and amenities related to sporting and recreational activities, employment and career advice, health and welfare, study skills programs, orientation, childcare, financial advice, overseas student services and food services.
- y. Student status refers to whether a student is active - a current student - or inactive. A student may be inactive for a variety of reasons, including graduating or having their enrolment lapsed.
- z. Student Type identifies whether a student is a domestic (Australian) student, International student studying in Australia, Local (Indonesian) student, or International student studying in Indonesia. Student Type informs, amongst other things, tuition fees and chargers and eligibility for Australian Government assistance.
- aa. Tuition Fees refers to the money that students pay to the University for their teaching.
- bb. True Rewards refers to the University's early offer scheme which uses results from high school study to assess an applicant's academic suitability.
- cc. Undergraduate student means a student enrolled in a:
  - i. Diploma;
  - ii. Associate Degree;
  - iii. Bachelor Degree; or
  - iv. Bachelor (Honours) Degree.
- dd. Withdrawing refers to dropping or removing a subject registration.