



Exhibition Proposal Procedures in Western Sydney University Galleries

Background to Galleries

The University manages the use of its gallery spaces to enhance and optimise teaching, learning, research and community engagement goals through annual exhibition programs open to students, staff and the public.

Opportunities for complementary or collaborative exhibitions in the University Galleries will be explored by the University's Art Curator in developing exhibition programs.

Exhibitions or displays in the University are made accessible to staff members, students and the public through regular opening times as far as resources allow.

Margaret Whitlam Galleries (Parramatta Campus):

The Margaret Whitlam Galleries are primarily dedicated to the presentation of professionally curated, visual art exhibitions and touring exhibitions that deal with Australia's political, cultural and social history.

An annual exhibition program is currently determined by the University's Art Curator in collaboration with the Senior Program Manager from the Whitlam Institute, in consultation with the Director of the Whitlam Institute.

All approaches and recommendations for programming of exhibitions are presented to the University's Art Curator in the first instance to ensure that the quality and mix, management and resources required for delivery of the exhibition program is appropriately assessed in collaboration with staff from Whitlam Institute.

ACIAC Gallery (Parramatta Campus):

The Gallery of the Australia China Institute for Arts and Culture aims to foster creative collaboration between Australia and China and to showcase high quality works that embody Chinese culture. In doing this, the Gallery has a special responsibility to present the work of artists from Western Sydney.

Priority will be given to exhibitions that address the Institutes' key research areas, these being:

Place and Culture

Understanding people to people links between China and Australia and the complexities of cross-cultural exchanges, languages and social interactions is basic to the building of trust and friendship.

June 2020



Communication and Culture

Language is the vehicle of culture and the basis for communication and understanding. Research and activities that improve Chinese language capacities for Australians and that enhance understanding of Chinese culture through translation and interpretation will be central to the Institute's work.

Arts and Culture

Music, film and the visual arts have a significant place in the Institute's program since they can promote collaboration between societies, enhance community engagement, document history and even bring about social change.

Community and Culture

Recreational and leisure activities, such as sports, martial arts, and health-building exercises are increasingly shared between Australian and Chinese people. Likewise, Chinese cuisine has been part of Australian culture since colonial times. Popular and community cultural activities will also be a focus of the Institute.

An annual exhibition program is currently determined by the University's Art Curator in collaboration with the Director of the ACIAC.

All approaches and recommendations for programming of exhibitions are presented to the University's Art Curator in the first instance to ensure that the quality and mix, management and resources required for delivery of the exhibition program is appropriately assessed in collaboration with staff from ACIAC.

Margot Hardy Gallery (Bankstown Campus):

This gallery is dedicated to being an exhibition venue for the University and wider community to view artworks which have been created by primary and secondary students, community groups who reside within the Western Sydney, staff and student projects at Western Sydney University.

The following exhibitors are eligible to apply:

- Western Sydney University Alumni members
- Current Western Sydney University students
- Current Western Sydney University staff members
- Artists and community groups who are residents within the Western Sydney region
- Students and teachers from surrounding primary and high schools

An annual exhibition program is determined by the University's art curator, liaising with staff and students from the University, schools and community groups.

All approaches and recommendations for programming of exhibitions are presented to the University's Art Curator in the first instance to ensure that the quality and mix, management and resources required for delivery of the exhibition program is appropriately assessed.



Submitting an exhibition/project:

An exhibition proposal for any gallery should include:

- Short rationale for exhibition and how it links into the aims/objectives of the exhibition space, as well as teaching, learning, research or community engagement objectives of the University.
- Short description of the concept, ideas, or objects/artworks to be exhibited.
- List all artists, curators, writers, educators and other arts professionals involved in the project.
- Short biography or CV of artist or artists involved.
- List any artists in exhibition that identify as Aboriginal or Torres Strait Islander.
- List any artists that identify as belonging to a diverse community within or outside of Australia. (Give particulars in regard to the community they identify with or belong to).
- Digital images of works proposed or similar to the work proposed.
- Current address and contact details of the proposing artist, curator or coordinator
- Proposed exhibition dates.
- List any external funding bodies contributing to exhibition. Do external funding bodies require to be promoted in marketing material for exhibition?
- List any private donors funding this exhibition. Do they require public acknowledgement in marketing material?
- List any controversial content within exhibition that may offend a specific community group (for example records/images of deceased people or nudity and how this content has been managed in previous venues).

All exhibition proposals should be sent to the University Art Curator.

The principles underpinning, the University's, "Donation and Fundraising Policy" should be used as a guide when considering an exhibition that is externally funded by an individual or corporation. Advice on funding issues of this nature, can be obtained from the Office of Advancement and Alumni, which is the University Office responsible for managing the University's relationships with donors and prospective donors.

The principles underpinning, "Protocols for producing Indigenous Australian visual arts", published by the Australia Council for the Arts, should be used as a guide when planning an exhibition with Aboriginal or Torres Strait Islander visual arts practitioners, or using Aboriginal or Torres Strait Islander cultural material.

Prepared by Monica McMahon, 2020