

Delegation Schedule C - Delegations Relating to Research

Function		Delegation Holder and Limits	Policy Reference and Guidance
Research Delegations			
C1	Enter into research contracts, intellectual property agreements and research MOUs where new or additional cash contribution (or equivalent) IS NOT required.	Category 9 Deputy Vice-Chancellor Academic and Research Pro Vice-Chancellor Research	Note: The exercise of this delegations is subject to the advice of the ULC and to intellectual property matters being endorsed by Innovation and Consulting. Note: Commercial contracts and agreements are dealt with under Commercial Arrangements delegations. All contract consultancy is commercial.
C2	Enter into research contracts, intellectual property agreements and research MOUs where new or additional cash contribution (or equivalent) IS required.	Category 9 Deputy Vice-Chancellor Academic and Research - \$500K Pro Vice-Chancellor Research - \$500K	Note: The exercise of this delegations is subject to the advice of the ULC and to intellectual property matters being endorsed by Innovation and Consulting. Note: Commercial contracts and agreements are dealt with under Commercial Arrangements delegations. All contract consulting is commercial.
C3	Designation and establishment of University Research Centres, University Research Groups and other University recognised research groupings.	Category 9	
C4	Designation and establishment of College Research Groups and other College recognised research groupings.	Category 7	
C5	Approve research funding submissions and research grant applications on behalf of the University.	Category 9 Deputy Vice-Chancellor Academic and Research Pro Vice-Chancellor Research Director Research Services	

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C6	<p>Approval to the expenditure of funds (including travel costs) from research project accounts managed by the Office of Research Services.</p> <p>Refer to clause 37 of the Delegations Policy for further clarification.</p>	<p>Category 9 - Unlimited</p> <p>Deputy Vice-Chancellor Academic and Research - \$500K</p> <p>Pro Vice-Chancellor Research - \$200K</p> <p>Director Research Services - \$200K</p> <p>Category 7 - \$100K</p> <p>CAT1A - \$50K (see notes)</p> <p>CAT1B - \$10K (see notes)</p>	<p>Note: This Delegation does not apply to College/School/Centre RIBG, IGS and RTS accounts. For further clarification refer to Delegations Policy, clause 37.</p> <p>Note: A staff member's travel (i.e. absence) must also be approved by their functional manager in accordance with the general travel delegation under A10. Annual leave taken in conjunction with travel is approved via StaffOnline under the leave delegation in Schedule B.</p> <p>Note: \$50K delegation applies to Head of School/Director University Research Centre positions where approved by the Executive Dean and such other positions as may be designated by the DVCAE and approved by the Executive Dean or DVCAE (non-College positions).</p> <p>Note: \$10K delegation applies to School Manager/School Administrative Manager/ Research Program Coordinator positions where approved by the Executive Dean and such other positions as may be designated by the DVCAR and approved by the Executive Dean or DVCAR (non-College positions).</p>
C7	<p>Approve recruitment action and appointment of fixed term and casual research staff positions (e.g. research assistants) from research project numbers and within budget.</p>	<p>Deputy Vice-Chancellor Academic and Research</p> <p>Category 7 - Up to HEW 9</p> <p>CAT1A - Up to HEW 6</p>	<p>Note: academic appointments such as postdoctoral research fellows are dealt with under HR delegations, Schedule B.</p>
C8	<p>Approve allocations of internal research grant schemes to staff members or groups or centres.</p>	<p>Deputy Vice-Chancellor Academic and Research</p>	<p>This delegation is to be exercised on advice of the PVCAR.</p>

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C9	Approve the payment of internal research grants for staff and scholarship type payments to students.	Deputy Vice-Chancellor Academic and Research Pro Vice-Chancellor Research Dean of Research Studies Director Research Services	