

Delegation Schedule G - Capital Works, Facilities, Overheads and Campus Development

Function		Delegation Holder and Limits	Policy Reference and Guidance
Capital, Facilities and Overheads			
G1	Accept tenders and quotes and authorise contracts or orders in respect of any capital, facilities or overhead expenditure commitments within the University's approved capital, facilities or overheads budgets.	Category 9 - \$5M Deputy Vice-Chancellor Corporate Strategy and Services - \$1M Director Capital Works and Facilities - \$500K Director Campus Development - \$500K Associate Director Strategy Planning and Standards - \$250K Associate Director Major Projects - \$250K Senior Manager Minor Capital Works - \$200K Senior Development Manager - CDU - \$100K Senior Planning Manager - CDU - \$100K Senior Manager Finance and Business Support - \$50K Manager Maintenance Planning - \$25K Senior Manager Environment and Risk Management - \$25K Senior Manager, Campus Safety and Security - \$25K Campus Manager - \$5K	Procurement Procedures and Tender Board Policy This delegation is concerned with approval to the University entering into financial commitments for specific projects for capital, facilities or overheads works or services.

Function		Delegation Holder and Limits	Policy Reference and Guidance
G2	Authorise the payment of accounts with respect to any approved capital, facilities or overhead works or services within the limit of the funds allocated to the project.	Category 9 - Unlimited Deputy Vice-Chancellor Corporate Strategy and Services - Unlimited Director Capital Works and Facilities - To the limit of the approved allocation for the project. Director Campus Development - \$100K Associate Director Strategy Planning and Standards - \$500K Associate Director Major Projects - \$500K Senior Manager Minor Capital Works - \$400K Senior Manager Finance and Business Support - \$100K Senior Development Manager - CDU - \$100K Senior Planning Manager - CDU - \$100K Manager Maintenance Planning - \$25K Senior Manager Environment and Risk Management - \$25K Senior Manager, Campus Safety and Security - \$25K Campus Manager - \$5K	This delegation is concerned with the authorisation of accounts for payment within the limit of the approved budget for specific projects for capital, facilities or overheads works or services.
Land Matters			
G3	Conditional approval to land acquisition, sale or development (including commercial activities in accordance with sections 4 and 9 of the UWS Commercial Guidelines) and in accordance with the University's Act (Part 4, Division 2 Property).	Campus Development Committee	
G4	Final Approval to land acquisition, sale or development (including commercial activities in accordance with section 6 of the UWS Commercial Guidelines) and the University's Act (Part 4, Division 2 Property).	Category 10 - not delegated	

Function		Delegation Holder and Limits	Policy Reference and Guidance
G5	Authority to negotiate and approve variations of conditions of a contract in relation to land acquisition, sale or development which has previously been approved by the Campus Development Committee and Board of Trustees.	Category 9 Deputy Vice-Chancellor Corporate Strategy and Services	All such approvals to be reported to the Campus Development Committee.
G6	Approve and sign agreements, arrangements, contracts, plans or other documents, consequential to a previously approved land acquisition, sale or development	Campus Development Committee Deputy Vice-Chancellor Corporate Strategy and Services - \$1M	
G7	Approve leases and licences over University property, including land, (including commercial activities related to property in accordance with sections 4 and 9 of the UWS Commercial Guidelines) and in accordance with the University's Act (Part4, Division 2 Property).	Category 9 Deputy Vice-Chancellor Corporate Strategy and Services Director Campus Development - \$50K (annual rental) Senior Development Manager - CDU - \$50k (annual rental)	All such approvals to be reported to the Campus Development Committee.
G8	Approve lease, tenancy or licence agreements and contracts relating to arrangements for procurement of real property for University use between the University and outside parties.	Category 9 Category 8	All such approvals to be reported to the Campus Development Committee.
G9	Approve the granting of easements over University land.	Board Standing Committee on the recommendation of the Campus Development Committee	
G10	Approve the acceptance of compensation where compulsory acquisition of land or an easement by a statutory authority.	Category 9	
G11	Sign and lodge Development Applications, owner's consents to Development Applications, or approve designs with respect to any approved capital, facilities or overhead works or services.	Category 9 Deputy Vice-Chancellor Corporate Strategy and Services	

Function	Delegation Holder and Limits	Policy Reference and Guidance
Land and Capital		
<p>G12 The Campus Development Committee may undertake the functions of the Purchase and Tender Board under the Procurement Procedures and Tender Board Policy and Purchasing Procedures Policy for the following:</p> <ul style="list-style-type: none"> a. call and invite formal tenders for supply of goods or services related to capital works, facilities and campus development projects where the value of the contract is likely to exceed \$100K; b. consider quotations and tenders for purchases or contracts with a value in excess of \$20K; c. approve the letting of contracts and tenders subject to University accounting procedures and application of expenditure delegations; d. in exceptional cases where it is necessary under special circumstances to authorise the purchase by a delegated officer of goods, services, concessions and/or works with a value in excess of \$20K without calling or invitation of quotations or tenders. <p>All such action must be reported to the next meeting of the Purchase and Tender Board and to the Vice-Chancellor.</p>	Campus Development Committee	